



**D. S. GOVERNMENT COLLEGE FOR WOMEN, ONGOLE.  
PRAKASAM (DT), ANDHRA PRADESH. 523001**



NAAC 3<sup>rd</sup> CYCLE ACCREDITATION

CRITERIA II – 2.1 STUDENT ENROLLMENT AND PROFILE

2.1.2: Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years.

**Copy of communication issued by state govt. or Central Government indicating the reserved categories (SC, ST, OBC, Divyangjan, etc.)**

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

**HIGHER EDUCATION DEPARTMENT** - ADMISSION OF STUDENTS IN PROFESSIONAL COURSES IN UNAIDED NON-MINORITY INSTITUTIONS - THE ANDHRA PRADESH UN-AIDED NON-MINORITY PROFESSIONAL INSTITUTIONS (REGULATION OF ADMISSIONS INTO UNDER-GRADUATE AND PHARM-D (DOCTOR OF PHARMACY), PROFESSIONAL COURSES THROUGH COMMON ENTRANCE TEST) RULES 2011 - ORDERS- ISSUED.

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HIGHER EDUCATION (EC.2) DEPARTMENT

G.O.Ms.No 74

Dated:28 -07-2011.  
Read the following:-

- 1) G.O.Ms.No.53, Higher Education (EC) Dept., Dt.10.5.2006.
- 2) G.O.Ms.No.62, Higher Education (EC) Dept., Dt.26.5.2006.
- 3) G.O.Ms.No.124, Higher Education (EC.2) Dept., Dt.19.8.2006.
- 4) G.O.Ms.No.191, Higher Education (EC) Dept., Dt.6.10.2007
- 5) G.O.Ms.No.68, Higher Education (EC) Dept., Dt.10.7.2008.
- 6) G.O.Ms.No.110, Higher Education (EC) Dept., Dt.14.7.2008.
- 7) G.O.Ms.No.140, Higher Education (EC) Dept., Dt.31.7.2008.
- 8) G.O.Ms.No.175, Higher Education (EC) Dept., Dt.19.7.2008.
- 9) G.O.Ms.No.6, Higher Education (EC) Dept., Dt.27.1.2009.
- 10) G.O.Ms.No.59, Higher Education (EC) Dept., Dt.13.7.2009.
- 11) G.O.Ms.No.152, Higher Education (EC) Dept., Dt.5.12.2009.
- 12) AICTE revised approval Process Hand Book 2011-12 and notification dt.4.7.2011.

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**ORDER:**

In the G.O. 1<sup>st</sup> read above Government have issued rules for Admission of students in Professional courses in Unaided Non-Minority Institutions. The said rules were subsequently amended through the G.Os 2<sup>nd</sup> to 11<sup>th</sup> read above. The All India Council for Technical Education has notified a new Regulation in vide reference 12<sup>th</sup> read above for prescribing 45% qualifying marks for entry into under graduate professional courses (40% in case of Reserved Categories) in the aggregate or group subject. In view of the above, Government have decided to issue a fresh set of Comprehensive rules for Admission of students in Professional courses in Unaided Non-Minority Institutions.

2. The following notification will be published in an Extra Ordinary Issue of Andhra Pradesh Gazette, dt.28.07.2011.

**NOTIFICATION**

In exercise of the powers conferred by sections 3 and 15 of the Andhra Pradesh Educational Institutions (Regulation of Admission and prohibition of Capitation Fee) Act, 1983, (Andhra Pradesh Act 5/1983) and in supersession of the Andhra Pradesh Unaided Non-Minority Professional Institutions (Regulation of Admissions into under-graduate Professional Courses through Common Entrance Test) Rules, 2006 issued in G.O.Ms.No.53, Higher Education (EC) Dept, dated 10.5.2006 as subsequently amended, the Governor of Andhra Pradesh hereby makes the following Rules for admission into under Graduate Professional Courses in Engineering (including Technology) and Pharmacy in Un-aided Non-Minority Professional Institutions in the State.

### **1. Short Title, applicability and commencement:**

- (i) These rules may be called the Andhra Pradesh Unaided Non-Minority Professional institutions (Regulation of Admissions into Under-graduate and Pharm.D (Doctor of Pharmacy) Professional Courses through Common Entrance Test) Rules, 2011.
- (ii) They shall apply to all Unaided non-Minority Professional Institutions imparting Under-Graduate professional Courses in Engineering (Including Technology) and Pharmacy in the State.
- (iii) They shall come into force from the academic year 2011-12.

### **2. Definitions:**

- (i) In these rules, unless the context to otherwise requires:
  - (a) "Act" means the Andhra Pradesh Educational Institutions (Regulation of Admissions and Prohibition of Capitation Fee) Act, 1983 (Andhra Pradesh Act No. 5 of 1983).
  - (b) "Admissions and Fee Regulatory Committee" (AFRC) means Committee established and constituted by the Government for regulating the admissions and for fixing the fees to be charged from candidates seeking admission into Unaided Minority and Non-Minority Professional institutions.
  - (c) "Common Entrance Test" means EAMCET/EAMCET-AC, the examination conducted for assigning rank or merit to candidates, which will be the basis for admission of the candidates into the first year of concerned Under-Graduate Courses in various Unaided Non-Minority Professional Institutions in the State.
  - (d) "Competent Authority" means the Chairman, Andhra Pradesh State Council of Higher Education.
  - (e) "Convener of EAMCET Admissions" means the Commissioner / Director of Technical Education or any other officer of such rank, nominated by the Competent Authority for selection and allotment of candidates for admission.
  - (f) "Convener of EAMCET-AC Admissions" means a person nominated by the Association(s) of Unaided Professional Colleges for selection and allotment of qualified candidates for admission.
  - (g) "Eligible Candidate" means the candidate who is eligible for admission as per the eligibility criteria prescribed under Rule 4 hereunder.
  - (h) "Government" means State Government of Andhra Pradesh.

- (i) "Inspecting Authority" means the Authority/Officer appointed by the Admission and Fee Regulatory Committee for inspecting and scrutinising the Admissions of the candidates made in the Un-aided Professional Institutions.
  - (j) "Institutions" means, unless otherwise specifically mentioned, all the Unaided Non-Minority Professional Institutions imparting Professional Courses in Engineering (Including Technology) and Pharmacy.
  - (k) Non-Resident Indian (NRI) / NRI Sponsored Candidates means a candidate, born to a parent of Indian Origin residing outside the country or 'ward' of a person of Indian Origin residing outside the country, and who has passed the qualifying examination or its equivalent.
  - (l) "Qualified Candidate" means the candidate who passed the qualifying examination obtained not less than 45% marks (40% in case of Reserved Categories) in the prescribed group subjects and has appeared for the Common Entrance Test EAMCET/EAMCET-AC, as the case may be, for admission into the related Professional Course and has been assigned ranking in the Common Merit List.
  - (m) "Qualifying Examination" means the examination of the minimum qualification passing of which with not less than 45% marks (40% in case of reserved categories) in the prescribed group subjects entitles one to seek admission into the relevant Professional Course as prescribed in the Andhra Pradesh Common Entrance Test for entry into Engineering; Pharmacy, Agricultural, Medical and Dental courses Rules, 2011.
  - (n) "Single Window System" means a system by which available seats in all the Institutions are offered through Common Centralized Counseling or Decentralized Online Counseling to qualified candidates in order of merit in the Common Entrance Test.
  - (o) "State **Council**" means the Andhra Pradesh State Council of Higher Education, constituted under the Andhra Pradesh Council of Higher Education Act, 1988 (Andhra Pradesh Act No.16 of 1988).
  - (p) "University" means the University concerned in which the particular courses are offered
- (ii) Words and expressions used but not defined in these rules shall have the same meaning assigned to them in the Andhra Pradesh Educational Institutions (Regulation of Admission and Prohibition of Capitation Fee) Act, 1983. (Andhra Pradesh Act 5 of 1983) and the

Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental Courses Rules, 2011.

**3. Allotment of Seats:**

- (i) The seats to be allotted in each Un-aided Non-Minority Professional Institution under these Rules for Admission of Candidates shall be classified as:
- (1) Category A seats
  - (2) Category B seats
- (ii) The Category A seats shall be 70% of sanctioned intake of seats in each course in Un-Aided Non-Minority Professional Institution, which shall be filled with eligible candidates on the basis of Rank obtained at EAMCET / EAMCET-AC, as the case may be, following the provision of sub rule (i) of Rule 6 and Rule of Reservation laid down in Rule 7.
- (iii) The Category B Seats shall be 30% of the total intake of seats in each course in respect of Un-Aided Non-Minority Professional Institutions, which shall be open for admission to all the eligible candidates on merit basis including candidates belonging to other States and Union Territories of India and NRIs / NRI Sponsored Candidates, following the provisions of sub rule (ii) of Rule 6.
- (iv) The sanctioned intake of seats in Under graduate Pharmacy and Pharm.D (Doctor of Pharmacy) Courses in each institution shall be filled up by eligible candidates from M.P.C. and Bi.P.C streams in the ratio of 50:50. Vacant seats, if any, in either stream shall be filled up by eligible candidates in the other stream.

**4. Eligibility Criteria for Admission:**

The eligibility criteria for Admission into Engineering (including Technology), Pharmacy, and Professional Courses shall be as mentioned below:

- (i) The Candidate shall be an Indian National or Persons of Indian Origin (PIO) / Overseas Citizen of India (OCI) Card Holders.
- (ii) In respect of Under-graduate Professional Courses in Engineering (Including Technology) and Pharmacy the candidate should have completed 16 years of age as on 31<sup>st</sup> December of the Academic year for which the admissions are being conducted. In respect of Pharm.D (Doctor of Pharmacy) course the candidate should have completed 17 years of age as on 31<sup>st</sup> December of the Academic year for which the admissions are being conducted.
- (iii) The candidate should have passed the qualifying examination (10+2) conducted by the Board of Intermediate Education, Andhra Pradesh or equivalent with Physics & Mathematics as compulsory subjects along with one of the Chemistry/Bo-Technology/Biology subjects and obtained at-least 45% marks in the above subjects taken together/ (40% in case of candidates belonging to reserved categories) and should have secured a rank at the Common Entrance Test and shall satisfy other conditions laid down in these Rules:

- (iv) The Candidate should satisfy Local/Non-Local status requirement for admission into Category A seats as laid down in the Andhra Pradesh Educational Institutions (Regulation of Admissions) order, 1974 as subsequently amended.
- (v) Candidates should satisfy the eligibility requirements for Admission into Category 'B' seats as laid down in Rule 6(ii) of these rules.

#### **5. Method of Admission:**

The general guidelines for the admission of candidates into Private Un-Aided Non-Minority Professional Institutions offering Engineering (Including Technology) and Pharmacy shall be as follows,-

- (i) (1) All the Category A seats shall be filled by the respective Institutions by admitting candidates as allotted by the Convener of EAMCET admissions/ Convener of EAMCET - AC admissions, as the case may be, depending upon the option exercised by the institution as per sub-clause (4) of clause (a) in Rule 11 of the Andhra Pradesh Common Entrance Test for entry in to Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (2) All the Category B seats shall be filled by the respective Institutions on merit basis following the procedure laid down in the Rule 6(ii) hereunder.
- (ii) The Convener of EAMCET admissions / Convener of EAMCET – AC admissions shall allot candidates to Institutions in terms of Rules laid down herein.
- (iii) The admissions shall be made in the order of merit on the basis of the ranking assigned in EAMCET/EAMCET – AC as per Rule 5 / sub Rule (7) of Rule 12 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (iv) The total number of candidates to be admitted in each course in the Un-aided Non-Minority Professional Institutions shall not exceed the limits prescribed by the All India Council for Technical Education / Pharmacy Council of India, as the case may be from time to time
- (v) The admission of the candidates made in various Un-aided Non-Minority Professional Institutions shall be subject to scrutiny by the inspecting Authority appointed for the purpose.

#### **6. PROCEDURE OF ADMISSIONS:**

##### **(i) TO FILL UP CATEGORY- A SEATS (70%):**

For the purpose of admissions for Category- A seats, all the Institutions shall be divided into two groups viz., EAMCET and EAMCET –AC streams basing on the option exercised by them as per sub-clause (4) of clause (a) in Rule 11 of Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules -2011. There shall be separate counseling for admission in respect of each stream through Single Window System. The procedure to be followed for such admissions shall be as given below:

**(a) ADMISSIONS INTO NON-MINORITY INSTITUTIONS UNDER EAMCET STREAM:**

- (1) A Committee for EAMCET Admission into Institutions, which opted for EAMCET, shall be constituted by the Competent Authority with the following members to advise the Convenor of EAMCET Admissions, in the matters relating to admissions and on such other matters necessary for the smooth conduct of admissions.
- (a) Chairman of Andhra Pradesh State Council of Higher Education. ....(Chairman)
  - (b) Secretary of Andhra Pradesh State Council of Higher Education.
  - (c) Convener of EAMCET Admissions (Member Convener).
  - (d) Professor in-charge of Computer / online systems in admission camp.
  - (e) Two representatives of the Universities as nominated by the State Council.
  - (f) Three representatives of the Private Unaided Technical Institutions as nominated by the State Council.
  - (g) Commissioner / Director of Technical Education or his nominee.
  - (h) One special invitee nominated by the State Council.
- (2) The Convener of EAMCET Admissions shall collect Rank lists of the qualified candidates of EAMCET prepared by the Convenor of EAMCET, as per sub-rule (3) of Rule 5 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (3) The Convener of EAMCET Admissions shall prepare and notify the schedule for admissions, venue, timings and all other necessary details in at least three leading newspapers one each in Telugu, Urdu and English, at least 8-10 days before the commencement of counselling. The decision of the Committee for EAMCET Admissions shall be final in issuing notification and the schedule and procedure of counselling.
- (4) The Convener of EAMCET Admissions shall adopt computerised Single Window system of Counselling either by following centralized or decentralized Online Counselling at various centres for the convenience of the Candidates and shall prepare the seat matrix of Unaided Non-Minority Professional Institutions. He shall make all the necessary arrangements for manpower, admission venue, drawing scrutiny officers from other departments, fee collection, networking, facilities for Online Counselling at various centres, mobilization of software etc., in consultation with the Admission Committee.
- (5) No Management of Unaided Non-Minority Professional Institution shall issue notification and call for applications for admission separately or individually except as provided in Rule 6 (i) (a) (11) and Rule 6(i) (b) (11) of these rules.
- (6) Candidates shall be called for counselling and provisional allotment of Courses / Institutions shall be made in the order of merit assigned at EAMCET by following the Rules of Reservation issued by the Government from time to time and G.O.Ms.No.550, Higher

Education Department dated: 30.7.2001 and such allotment is only provisional.

- (7) The selection of candidates and allotment of Courses / Institutions in respect of Unaided Non-Minority Professional Institutions, shall be solely on the basis of merit as adjudged by the rank obtained in EAMCET subject to the condition that the candidate should have passed the qualifying examination. However, mere appearance at the Entrance Test and obtaining rank in the merit list does not entitle a candidate to be considered for admission automatically into any Course / Institution unless he / she also satisfies the rules and regulations of admission prescribed by the concerned University / Government including marks to be obtained in the qualifying examination.
- (8) Once a candidate secures admission to a particular College / Institution based on his / her option, no more claim for admission into other Colleges, to any other kind of seat or any other course, be entertained during that phase of admissions.
- (9) The candidates admitted into Unaided Non-Minority Professional Institutions shall pay at the time of admission the fees payable per student per annum as prescribed by the AFRC.
- (10) The Convener, EAMCET Admissions shall handover the vacant seats, if any to the Institutions concerned after conducting the counselling till the last rank of EAMCET.
- (11) The institution shall fill, on merit basis, such vacant seats handed over by the Convenor of Admissions duly conducting internal sliding reservation category wise in each course before issuing the notification for admissions by the individual Institutions. The vacant seats so arising in each course after the exercise of internal sliding shall be filled reservation category wise with eligible candidates through Institutional spot admission ensuring merit and transparency still vacant seats, if any, may be filled with the candidates securing not less than 50 % marks in the prescribed group subjects in the Qualifying examination.
- (12) The Institution shall obtain ratification from the Competent Authority for all the admissions including internal sliding conducted by the Institution.
- (13) The Convener of EAMCET Admissions shall prepare the final list of candidates, admitted course-wise and Institution-wise and send the same to Concerned Universities, Institutions and AFRC.
- (14) The Competent Authority in consultation with the Committee of EAMCET Admission shall fix the cut off dates for each stage of admissions.
- (15) All the candidates called for Counselling shall produce the specified original documents along with duly attested photocopies and the Convenor of EAMCET Admissions shall be entitled to cause verification of all the documents produced by the candidates.



**(b) ADMISSIONS INTO NON-MINORITY INSTITUTIONS UNDER EAMCET –AC STREAM:**

- (1) Committee for EAMCET-AC Admissions into institutions, which opted for EAMCET- AC shall be constituted by the Association of Un-aided Professional Colleges to advise the Convener of EAMCET-AC Admissions in the matters relating to admission and on such other matters necessary for the smooth conduct of Admissions.
- (2) The Convener of EAMCET -AC Admissions shall collect Rank lists of the qualified candidates of EAMCET –AC prepared by the Convener of EAMCET-AC as per Clause (c) of sub- rule (7) of Rule 12 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011 and EAMCET prepared by the Convener of EAMCET as per sub rule (3) of Rule 5 of the Andhra Pradesh Common Entrance Test for entry into Engineering, Pharmacy, Agriculture, Medical and Dental courses Rules, 2011.
- (3) The Convener of EAMCET-AC Admissions shall prepare and notify the schedule for admissions, venue, timings and all other necessary details in at least three leading newspapers one each in Telugu, Urdu and English, at least 8-10 days before the commencement of counselling. The decision of the Committee for EAMCET-AC Admissions shall be final in issuing notification, schedule and procedure of counselling.
- (4) The Convener of EAMCET-AC Admissions shall adopt computerised Single Window system of Counselling either by following centralized or decentralized Online Counselling at various centers for the convenience of the Candidates and shall prepare the seat matrix of Unaided Non-Minority Professional Institutions. He shall make all the necessary arrangements for manpower, admission venue, drawing scrutiny officers from other departments, fee collection, networking, facilities for Online Counselling at various centres, mobilization of software etc., in consultation with the Admission Committee.
- (5) No Management of Unaided Non-Minority Professional Institution shall issue notification and call for applications for admission separately or individually except as provided in Rule 6(i) (a) (11) and Rule 6 (i) (b) (11) of these rules.
- (6) Candidates shall be called for counselling and provisional allotment of Courses / Institutions shall be made firstly in the order of merit assigned at EAMCET-AC and, if vacant seats still remain, then in the order of merit assigned at EAMCET by following the Rules of Reservation issued by the Government from time to time and G.O.Ms.No.550, Higher Education Department dated: 30.7.2001 and such allotment is only provisional.
- (7) The selection of candidates and allotment of Courses / Institutions in respect of Unaided Non-Minority Professional Institutions, shall be solely on the basis of merit as adjudged firstly by the rank obtained in EAMCET-AC and, if vacant seats still remain, then by rank obtained in EAMCET subject to the condition that the candidate should have passed the qualifying examination. However, mere appearance at the Entrance Test and obtaining rank in the merit list does not entitle a candidate to be considered for admission automatically into any Course / Institution unless he / she also satisfies the rules and regulations of admission prescribed by the concerned University /

Government including marks to be obtained in the qualifying examination.

- (8) Once a candidate secures admission to a particular College / Institution based on his / her option, no more claim for admission into other Colleges, to any other kind of seat or any other course, be entertained during that phase of admissions.
  - (9) The candidates admitted into Unaided Non-Minority Professional Institutions shall pay at the time of admission the fees payable per student per annum as prescribed by the AFRC.
  - (10) The Convener, EAMCET-AC Admissions shall handover the vacant seats, if any to the Institutions concerned after conducting the counselling till the last rank of EAMCET-AC and EAMCET as provided under clauses (6) and (7) above.
  - (11) The Institution shall fill, on merit basis, such vacant seats handed over by the Convenor of Admissions duly conducting internal sliding reservation category wise in each course before issuing the notification for admissions by the individual Institutions. The vacant seats so arising in each course after the exercise of internal sliding, shall be filled reservation category wise with eligible candidates through Institutional spot admission duly ensuring merit and transparency still vacant seats, if any, be filled with the candidates securing not less than 50 % marks in the prescribed group subjects in the qualifying examination.
  - (12) The Institution shall obtain ratification from the Competent Authority for all the admissions including internal sliding conducted by the Institution.
  - (13) Convener of EAMCET-AC Admissions shall prepare the final list of candidates, admitted course-wise and Institution-wise and send the same to concerned Universities, Institutions and AFRC.
  - (14) The Competent Authority in consultation with the Committee of EAMCET- AC Admission shall fix the cut off dates for each stage of admissions.
  - (15) All the candidates called for Counselling shall produce the specified original documents along with duly attested photocopies and the Convenor of EAMCET-AC Admissions shall be entitled to cause verification of all the documents produced by the candidates.
- (ii) **TO FILL UP CATEGORY- B SEATS (30%):**
- 1. The Institution shall conduct Admissions to the seats available as specified below:**
    - (i) The Institution shall not issue notification and receive the applications until the EAMCET admission notification is issued by the concerned.
    - (ii) The NRI seats (not exceeding 15% of the sanctioned intake in each course) shall be filled on merit basis with NRI / NRI sponsored candidates who have passed the qualifying examination with not less than 50% of in the prescribed group subjects or Cumulative Grade Point Average (CGPA) equivalent to 5 on a scale of 10.

- (iii) The remaining seats shall be filled on merit basis with candidates belonging to other States and Union territories who have secured rank at AIEEE and secured not less than 50 % of aggregate marks in the qualifying examination.
- (iv) The seats remaining unfilled from (ii) and (iii) above shall be filled with eligible candidates on merit basis following eligibility criteria laid in rule (4) of these rules.
- (v) There after, if any seats still remain unfilled such seats may be filled on merit basis with candidates securing not less than 50% in the prescribed group subjects taken together in the qualification examination.

**2. The Institution shall follow the procedure mentioned below to conduct the Admissions:**

- (i) The Managements of the Colleges shall notify the details of courses offered with intakes, schedule of admissions, cost of Application form and Minority/ Non Minority, statues in popular news dailies one in each language i.e. English, Telugu & Urdu which is to be displayed on the College website and also on the college notice board.
- (ii) The blank application forms for admission in 'B' category seats shall be made available to the candidates from the college counter on payment of the prescribed fee. The facility for downloading the form of application from the college website should also be provided. In this case, the cost of procuring the application form shall be paid to the college by the applicant at the time of submission of the duly filled in application forms.
- (iii) The college authorities shall enter the day wise sale of applications with the name of the candidates and address in a Register opened for the purpose and it shall be made available for inspection for any Officer authorized by the Competent Authority.
- (iv) The college shall issue an acknowledgment / receipt for the applications received.
- (v) The Management shall prepare the merit list of eligible applicants for each course and announce the same by displaying both on the website and notice board of the college for at least two weeks from the date of announcement.
- (vi) The Institution shall obtain ratification from the Competent Authority for all the admissions conducted under Category B seats by the institution.
- (vii) The Management shall collect the Tuition fees as prescribed by AFRC for category 'B' seats.

- (viii) The Managements shall comply with the above instructions and failure in implementing the same shall entail to withdrawal of Government permission, University affiliation and AICTE approval.
3. After scrutiny, the Competent Authority shall send the ratified list of admitted candidates from outside the State, NRIs and others admitted by the Institution to the University concerned and also to the respective Institutions.

7. **Rules of Reservation for admission:**

- (i) Category A seats shall be reserved, to the following categories in Admissions to Professional courses:

(1) **Region-wise reservation of seats:**

Admission to 85% of the seats in each course shall be reserved for the local candidates and the remaining 15% of the seats shall be un-reserved seats as specified in the Andhra Pradesh Educational Institutions (Regulations and Admissions) Order, 1974 as subsequently amended.

EXPLANATION: For purpose of these rules,-

(i) **Local Areas means:**

- (1) The part of the State comprising the districts of Adilabad, Hyderabad (including Twin Cities) Ranga Reddy, Karimnagar, Khammam, Medak, Mahaboobnagar, Nalgonda, Nizamabad and Warangal shall be regarded as the Local Area for the purpose of admission to the Osmania University, the Kakatiya University and the Telangana University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.
- (2) The part of the State comprising the districts of Srikakulam, Vizianagaram, Visakhapatnam, East Godavari, West Godavari, Krishna, Guntur and Prakasam shall be regarded as the Local Area for the purpose of admission to the Andhra University, the Acharya Nagarjuna University and Adikavi Nannaya University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.
- (3) The part of the State comprising the districts of Anantapur, Kurnool, Chittoor, Cuddapah and Nellore shall be regarded as the Local Area for the purpose of admission to the Sri Venkateswara University, the Sri Krishnadevaraya University and the Yogi Vemana University and to any other educational institutions (other than a state-wide university or state-wide educational institution) which is subject to the control of the State Government and is situated in that part.

(ii) The Local Candidate means:

- (A) A candidate for admission shall be regarded as a local candidate in relation to a local area.-

- (a) If he/she has studied in educational Institution or educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination, or
  - (b) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational Institutions, if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or, as the case may be, first appeared.
- (B) A candidate for admission to the Course who is not regarded as local candidate under clause (A) in relation to any local area shall,-
- (a) If he has studied in educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to,-
    - (i) Such local area where he/she has studied for the maximum period out of said period of seven years, or
    - (ii) Where the period of his/her study in two or more local areas are equal, such local area, where he/she has studied last in such equal period, or
  - (b) If, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational Institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to,-
    - (i) Such local area where he/she has resided for the maximum period out of the said period of seven years, or
    - (ii) Where the periods of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.
- (C) The following categories of candidates are eligible to apply for admission to the remaining 15% of un-reserved seats:
- (a) All the candidates eligible to be declared as local candidates.
  - (b) Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State or either of whose parents have resided in the State for a total period of ten years excluding period of employment outside the State.

- (c) Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar quasi-public Institutions, within the State.
- (d) Candidates who are spouses of those in the employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University OR other competent authority and similar quasi Government Institutions within the State.
- (D) If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be filled if it had not been reserved.

NOTE: For details, see the Andhra Pradesh Educational Institutions (Regulations of Admission) Order, 1974 as subsequently amended.

(2) **Reservation for SC/ST/BC Communities:**

- (a) 15% of seats in each course in each institution shall be reserved for the candidates belonging to Scheduled Castes .
- (b) 6% of seats in each course in each Institution shall be reserved for the candidates belonging to the scheduled Tribes.

The seats reserved for scheduled Tribes shall be made available to scheduled Castes and Vice-versa, if qualified candidates are not available in the category.

If qualified candidate belonging to Scheduled Castes and Scheduled Tribes communities are not available the left over seats reserved for them shall be treated as unreserved seats and shall be filled by the candidates of General pool.

- (c) 29% of seats in each course in each institution shall be reserved for the candidates belonging to the Backward classes and shall be allocated among the four groups of Backward classes as shown below:

GROUP 'A'	-	7%
GROUP 'B'	-	10%
GROUP 'C'	-	1%
GROUP 'D'	-	7%
<sup>(2)</sup> GROUP 'E'	-	4%

If qualified candidates belonging to Backward class of a particular group are not available, the leftover seats can be adjusted for the candidates of next group. If qualified candidates belonging to Backward classes are not available to fill up the 29% seats reserved for them, the left over seats shall be treated as unreserved and shall be filled up with candidates of General pool.

No candidate seeking reservation for admission under the above categories be allowed to participate, in the Counseling for admission unless he produces the Integrated Community Certificate prescribed by the Govt., and issued by the Revenue Authorities in the Government (vide G.O. Ms. No: 58, Social Welfare (J), Dept., Dated: 12-5-1997).

- (3) The following reservations in admissions to Professional courses may be provided in respect of Category- A seats in accordance with consensus arrived at between Private Unaided Professional Institutions and the Government:

**(1) Reservation of seats for women:**

A reservation of 33 1/3% of seats in favour of women candidates in each course and in each category (OC / SC/ST/BC/PH/CAP/NCC/SP).

The above reservation shall not be applicable if women candidates selected on merit in each category exceeds 33 1/3%.

If sufficient number of women candidates are not available in the respective categories those seats shall be diverted to the men candidates of the same category.

**(2) Reservation for Special Categories:**

(a) There shall be horizontal reservation in each category (OC, BC, SC, ST) in each course of an institution, for the following categories, to the extent indicated against them.

- (i) **Physically Handicapped (PH) – 3% (three percent)** for Visually handicapped / hearing impaired / Orthopaedically Handicapped (each 1%) (one percent).
- (ii) **Children of Armed Forces Personnel (CAP) – 2% (two percent)** for the children of armed persons i.e. Ex-Servicemen, Defence Personnel including the Children of Border Security Force and the Central Reserve Police Force residing in Andhra Pradesh for a minimum period of 5 years.
- (iii) **National Cadet Corps (NCC) – 1% (one percent)** for National Cadet corps candidates.
- (iv) **Sports and Games (SP) – ½ % (half percent)** for sports and Games candidates.

If qualified candidates belonging to NCC / SP / CAP categories are not available, the left over seats shall be filled up with candidates of General Pool of the same local area.

Note: The candidates claiming reservation benefits under the above categories shall produce original documents in support of their claim to the Convenor or Admissions and he shall be entitled to refer the original documents of the candidates claiming reservation for scrutiny and confirmation, to the following authorities.

- |                               |   |   |
|-------------------------------|---|---|
| (i) NCC                       | - | To the Director of NCC, Andhra Pradesh  |
| (ii) Sports & Games           | - | To the Vice-Chairman and Managing Director, Sports Authority of Andhra Pradesh (SAAP) |
| (iii) Physically handicapped- |   | To the Director, Medical & Health Services, AP  |
| (iv) CAP                      | - | To the Director, Sainik Welfare Board, A.P.   |

(b) The priorities in respect of the special categories mentioned above shall be in accordance with Government Orders issued from time to time.

**8. Penalty for violation of rules:**

In case of violation of Admission rules laid herein by any private institution thereby resulting in making irregular admissions such institutions shall be liable for penalty or cancellation of affiliation of the University concerned or for referring the matter to apex bodies like All India Council of Technical Education / Pharmacy Council of India / Council of Architecture disqualifying the college from making admission in future.

**9. FEE for Engineering (including Technology) /Pharmacy Colleges:**

- (i) "The fee payable per student per annum for each discipline in each institution shall be as prescribed by the AFRC .
- (ii) The fee prescribed and collected from NRIs, in excess of the fees prescribed for non-NRI candidates under Category B shall be utilized for benefiting the students from economically weaker sections of the society whose eligibility criteria shall be as notified by the Government. The mechanism for extending such benefit to the students belonging to economically weaker sections shall be as prescribed by the Admission and Fee Regulatory Committee.
- (iii) The Government may notify specific Fee Waiver Scheme(s) with the approval of Admission and Fee Regulatory Committee for benefiting the disadvantaged sections of society.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.G. GOPAL  
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner, Printing, Stationary and Stores Purchase,  
Chanchalguda, Hyderabad (with a request to supply 250 copies  
immediately)

The Secretary, Andhra Pradesh State Council of Higher Education,  
Hyderabad

The Commissioner, Technical Education, A.P. ,Hyderabad

The Registrars of all Universities in the State.

Copy to:

The PS to Principal Secretary, Health, Medical & Family Welfare  
Department.

The PS to Principal Secretary, Agriculture and Cooperation Department

The PS to Principal Secretary, Minority Welfare Department

The Law (A) Department,

P.S. to Spl. Secretary to Hon'ble C.M.

P.S. to Hon'ble Minister for Higher & Technical Education

P.S. to Chief Secretary

P.S. to Principal Secretary, Higher Education

Sf/Sc-2

//Forwarded by Order//

SECTION OFFICER



GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Higher Education – Introduction of Online admission process for admission into under graduate courses offered by the Degree Colleges in the State - Rules for online admissions for admission of students into Undergraduate Courses in Arts, Science, Social Sciences, Commerce, Management, Computer Applications and Social work etc. including Honours, in all faculties in Government Degree Colleges, Government Autonomous Degree Colleges, Private Aided Degree Colleges, Private Unaided Degree Colleges and Private-Autonomous Degree Colleges (Aided and Unaided) –Notification - Orders - issued.

HIGHER EDUCATION (CE) EPARTMENT

G.O.MS.No. 34

Dated: 15-10-2020.

-oOo-

ORDER:-

The objective of introducing the online admission process for admission into under graduate courses offered by the Degree Colleges in the State is to promote merit, achieve excellence, curb malpractices, implement reservations, conduct fair, non-discriminatory and merit based admissions on a transparent basis in the larger interests and welfare of the student community.

2. Whereas, the Vice-Chancellors of the ten conventional Universities in the State i.e. Andhra University, Sri Venkateswara University, Acharya Nagarjuna University, Sri Krishnadevaraya University, Adikavi Nannayya University, Yogi Vemana University, Dr. B.R.Ambedkar University, Krishna University, Rayalaseema University, Vikrama Simhapuri University and the Commissioner of Collegiate Education have authorized the Andhra Pradesh State Council of Higher Education to conduct admissions into Government, Aided and Private Unaided and Autonomous Degree Colleges in the State of Andhra Pradesh from the academic year 2020-21.

3. And whereas the recognition, approval and affiliation authorities permitted the Chairman, Andhra Pradesh State Council of Higher Education to initiate the process to conduct Undergraduate (UG) online admissions from the academic year 2020-21 through OAMDC, (Online Admission Module for Degree Colleges) of APCFSS.

4. Therefore, the following notification will be published in an Extra Ordinary Issue of the Andhra Pradesh Gazette.

NOTIFICATION

In exercise of the powers conferred under clause (a) and sub-clause (xxv) of clause (b) of sub-section (1) of Section 99 of the Andhra Pradesh Education Act, 1982 (Act No.1 of 1982) read with clauses (i) and (j) of sub-section (2) of Section 25 of the Andhra Pradesh Universities Act, 1991 (Act No. 4 of 1991), 7 and sub-clause (vi) of clause (II) of sub-section (2) of Section 11 of the Andhra Pradesh State Council of Higher Education Act, 1988 (Act No.16 of 1988), the Government of Andhra Pradesh hereby makes the following Rules for on line admission of the students into Undergraduate Courses in Arts, Science, Social Sciences, Commerce, Management, Computer Applications and Social work etc. including Honours, in the faculties in the Government Degree Colleges, Government Autonomous Degree Colleges, Private Aided Degree Colleges, Private Unaided Degree Colleges and Private-Autonomous Degree Colleges (Aided and Unaided) in the State:-

**1. Short title, applicability and commencement:**

- (i) These rules may be called the Andhra Pradesh Degree Colleges on line Admission (for admission of the students into Undergraduate Courses in Arts, Science, Social Sciences, Commerce, Management, Computer Applications, Social work etc., including Honours) Rules, 2020.
- (ii) They shall apply to all Government Degree Colleges, Government Autonomous Degree Colleges, Private Aided Degree Colleges, Private Unaided Degree Colleges, Private-Autonomous Degree Colleges (Aided and Unaided).
- (iii) They shall come into force from the academic year 2020-21.

**2. Definitions:**

- (i) In these rules, unless the context otherwise requires:

(a) "Government" means State Government of Andhra Pradesh.

- (b) "State Council" means the Andhra Pradesh State Council of Higher Education, constituted under the Andhra Pradesh Council of Higher Education Act, 1988 (Andhra Pradesh Act No.16 of 1988).
- (c) "*University*" means a University established or to be established and incorporated as a University in the Schedule of the University Act;
- (d) "UGC" means University Grants Commission constituted under Parliament Act 1957;
- (e) "APHER&MC" means AP Higher Education Regulatory and Monitoring Commission constituted under the Act No. 20 of 2019.
- (f) "*Academic year*" means a period of twelve months commencing on the first day of July of the year or such other period of twelve months beginning on such date as the Executive Council may specify in respect of all the colleges under the control of the University or any particular college thereof;
- (g) "*Affiliated College*" means a college within the University area affiliated to the University in accordance with the conditions prescribed;
- (h) "*Aided College*" means a college other than a Government College which receives grant-in-aid from the State Government;
- (i) "*Unaided College*" means a College other than a Government College which does not receive any grant-in-aid from the State Government and functions with the prior approval of the Competent Authority and affiliation of the university concerned.
- (j) "*Autonomous College*" means an affiliated college on which the status of autonomy has been conferred by the University as per the guidelines of the UGC;
- (k) "*College*" means a college established and maintained by or affiliated to the University;
- (l) "*Commissioner of Higher/Collegiate Education*" includes Commissioner / Director of Higher / Collegiate Education;
- (m) "*Institute*" means an academic institution, not being a College, maintained and/or recognized by the University;
- (n) "*Student*" means a person who is admitted to a college, and is borne on the attendance register thereon;

(ii) Words and expressions used but not defined in these rules shall have the same meaning assigned to them in the respective Act of the Institution/University.

### **3. Eligibility Criteria for Admission:**

3.1 The eligibility criteria for the Undergraduate Courses such as B.A/ B.Sc./ B.Com. / B.Com. (Voc) / B.Com.(Hons) /BSW /BBA /BBM/BCA etc., shall be as mentioned below:

- (i) The Candidate should be of Indian Nationality.
- (ii) The candidate should satisfy 'local'/'non-local' status requirements as laid down in the Andhra Pradesh Educational Institutions (Regulation of Admissions) Order,1974, as subsequently amended (enclosed as Annexure-I).
- (iii) Candidates seeking admission into 1<sup>st</sup> year B.A./B.Com./B.Com. (Voc.)/B.Com.(Hons)/BSW/BBA/ BBM/ BCAetc Degree Courses must have passed Two Year Intermediate Examination conducted by the Board of Intermediate Education, AP OR an Examination of any other University/Board recognized as equivalent thereto, (other than Pre-Degree Course in Oriental Languages of OU), as specified in the Annexure II.
- (iv) Candidates seeking admission into the B.Sc. 1<sup>st</sup> Year Course should have passed and secured an aggregate of 40% marks (a Pass only in the case of Scheduled Caste and Scheduled Tribes candidates) in the concerned Science Subjects (i.e. Physical Sciences and Mathematics OR Physical Sciences and Biological Sciences as the case may be) in the qualifying examination. Candidates who have passed the qualifying examination with Arts/Commerce subjects are NOT ELIGIBLE for admissions into the B.Sc. Course.

- (v) In respect to the candidates, who have passed Intermediate (Vocational) Courses from the Board of Intermediate Education, AP OR +2 Examination conducted by any Board other than listed in the Annexure-II, the candidates shall submit an equivalence certificate issued by the Board of Intermediate Education, Andhra Pradesh.
- (vi) The Candidates who have passed a Diploma in Engineering/ Technology/Non-Engineering Courses recognized by State Board of Technical Education & Training (SBTET), AP, are eligible for admission in the 2<sup>nd</sup> Year in all the Degree Programmes as per G.O.Ms.No.112, Higher Education Department, Dt.27.10.2001, in the supernumerary seats subject to a maximum of 5% of sanctioned intake.
- (vii) The Candidates who have passed Intermediate (Vocational) Medical Lab Technology Course from the Board of Intermediate Education, Andhra Pradesh OR from any other State equivalent to it are eligible for admission into B.A. /B.Com Courses only. However, those who have a Bridge Course Certificate along with Intermediate (Vocational) Medical Lab Technology are eligible for B.Sc. Courses.
- (viii) Candidates who have passed Intermediate Examination with Mathematics, Economics and Commerce combination are eligible for admission into B.Sc. with Mathematics, Statistics and Computer Science combination.
- (ix) Candidates seeking admission to BSW Course should have secured not less than 40% marks in aggregate in the qualifying examination (a pass only in the case of Scheduled Caste and Scheduled Tribes candidates).

**4. Merit Criteria for admission into Undergraduate Courses (B.A. / B.Sc. / B.Com. /B.Com.(Voc)/B.Com.(Hons) /BSW /BBA /BBM/ BCA)etc:**

4.1 The order of merit of the candidates shall be on the basis of the aggregate marks secured by the candidates in the qualifying examination. However, the aggregate marks awarded by other Boards will be normalized with that of Board of Intermediate Education, AP.

4.2 In case of a tie in the aggregate marks, the following preferences shall be followed in the order: (a) the marks secured by the candidates in the group subjects, (b) the marks secured in English Language and (c) the date of birth/ age of the candidate (senior in age getting priority).

- (i) Admissions to the 1<sup>st</sup> Year of the three year Degree Courses will be made in order of merit as per the options exercised by the candidates through OAMDC.
- (ii) Fraction of 0.5% and above secured by the candidates in the qualifying examination shall be treated as 1% wherever necessary in the calculation of percentage of marks (eg.39.5% and above shall be treated as40%).

**5. Allotment of Seats:**

5.1 Provisional allotment of seats into Courses / Colleges shall be made in the order of merit of by following the Rules of Reservation issued by the Government from time to time.

- (i) Allotment of Seats for B.Com: 60% of the total number of available seats in B.Com in any College under the jurisdiction of the Universities of Andhra Pradesh State shall be reserved for the candidates who studied and passed the qualifying examination with Commerce as one of the subject.
- (ii) Allotment of Seats for B.A: 50% of the total number of available seats in B.A. in any College under the jurisdiction of the Universities of Andhra Pradesh State shall be reserved for the candidates who studied and passed the qualifying examination with at least one subject of Social Sciences or Humanities at the qualifying examination level.

**6. Medium:**

6.1 Candidates who pass the qualifying examination through a medium other than English and desirous of studying B.A./B.Com./B.Com. (Hons.)/BSW/BBA/ BBM/BCA Courses etc., in English shall be allowed to do so without stipulating any condition provided they secured minimum percentage in English in the qualifying examination.

6.2 Candidates who desire to take admission into Telugu/Hindi/Urdu/ Kannada/ Marathi medium in Undergraduate Courses should have studied

- i. In the language concerned (Telugu/Hindi /Urdu/ Kannada/ Marathi) medium upto 10<sup>th</sup> standard or at Intermediate level.

OR

- ii. They must have studied the language concerned as one of the subjects/second language either upto 10<sup>th</sup> standard or at Intermediate level or 10 +2 level.

## **7. Special Admissions:**

7.1 As per the G.O.Ms.No.112, Higher Education Department, Dt.27.10.2001, the students who have completed three year Diploma Courses in Commercial and Computer Practice conducted by the State Board of Technical Education and Training (SBTET) of Andhra Pradesh State which is equivalent to B.Com 1<sup>st</sup> Year are eligible to get admission into 2<sup>nd</sup> Year B.Com.

## **8. Rules of Reservation for Admissions:**

8.1 Reservation for local Candidates:

8.1.1 Admission to 85% of the seats in each Course shall be reserved for the local candidates and the remaining 15% of the seats shall be unreserved as specified in the Andhra Pradesh Educational Institutions (Regulation of Admissions) Order, 1974 as subsequently amended (Details enclosed in Annexure-I).

8.1.2 In respect of State Universities, the State quotas apply as prescribed in the Andhra Pradesh Educational Institutions (Regulation of Admissions) Order, 1974.

### **8.2 Reservation for SC/ST/BC Communities/EWS**

There shall be reservation of seats for SCs, STs and BCs as specified hereunder:

- (a) Scheduled Castes A total of 15% of seats in each Course shall be reserved for Candidates belonging to the Scheduled Castes Category.
- (b) Scheduled Tribes A total of 6% of seats in each Course shall be reserved for candidates belonging to the Scheduled Tribes Category.
- (c) Backward Classes A total of 29% seats in each Course shall be reserved for the candidates in respect of Backward classes candidates as shown below:

Group - A	:	7%
Group - B	:	10%
Group - C	:	1%
Group - D	:	7%
Group -E	:	4%

(i) A total of 10% supernumerary seats in each course shall be reserved for the candidates in respect of economically weaker sections as per G.O.No. 60, Backward Classes Welfare (F) Department, Dt: 27.07.2019.

(ii) Candidates belonging to the above categories should submit Community, Nativity and Date of Birth Certificate as per G.O.Ms.No.58 of Social Welfare Department,dt.12.05.1997.

(iii) SC, ST and BC candidates who get seats on merit will not be considered against the seat reserved for them and such candidates will be considered under the general category of seats.

(iv) If sufficient number of candidates are not available to fill up the seats reserved for SCs they shall be filled up by suitable candidates from STs and vice-versa. If the required number of candidates is not available for filling up the quota of seats reserved for SCs and STs they may be filled up by candidates from the general pool on the basis of the merit.

(v) While filling up the seats reserved for Backward Class -A, the qualified Backward Class-A candidates should be considered in the order of merit. If qualified Backward Class-A candidates are not available, the turn will go to Backward Class-B, Backward Class-C, Backward Class-D or Backward Class-E in the order of merit in each group. If no suitable candidates are available in any of the five groups, the seats shall be filled up from general pool on the basis of merit.

### **8.3 Reservation of Seats for NCC and Games & Sports/ Extra Curricular Activities/ Children of Ex-Servicemen and Armed Personnel:**

A Maximum of 4.5% of the seats of Degree Courses shall be reserved for the candidates who have distinguished themselves in Sports, Extra-Curricular activities, N.C.C and children of Ex-Servicemen and Armed Personnel as follows:-

(i) Reservation for N.C.C : 1% of the seats are reserved for the students possessing the prescribed certificates in N.C.C. If suitable candidate is not available for any seat in the above categories, the same shall be filled up from general pool on the basis of merit.

(ii) Reservation of seats for Games and Sports: 0.5% of the seats are reserved for students who have participated in the following games and sports (list given below). The selection of the candidates under this category shall be made according to the G.O.Ms.No.20, Youth Advancement, Tourism& Culture (Sports) Department, dated: 24.08.2009.

1	Archery	11	Hand Ball	21	Soft Ball
2	Athletics	12	Hockey	22	Swimming
3	Basket Ball	13	Judo	23	Table Tennis
4	Boxing	14	Khabadi	24	Taekwondo
5	Chess	15	Kho-Kho	25	Tennis
6	Cricket	16	Roller Skating	26	Volley Ball
7	Cycling	17	Rowing	27	Weight-lifting
8	Fencing	18	Sailing/Yatching	28	Wrestling
9	Foot Ball	19	Shooting	29	Ball Badminton
10	Gymnastics	20	Shuttle Badminton		

If suitable candidate is not available for any seat in the above categories, the same shall be filled up from general pool on the basis of merit.

### **8.4 Reservation of seats for Extra-Curricular activities:**

(a) 1% of the total seats shall be reserved for students who participated in Extra Curricular activities such as Elocution, Debates, Essay and Fine Arts like Dance, Drama, Music, Painting, Photography and President Scouts and Guides Certificate holders. The selection of candidates shall be made in the following order of preference:-

(A) Candidates who have represented India at the International level in Extra Curricular activities and President Scouts and Guides.

(B) Candidates who have represented the State at the All India level in the Extra Curricular activities or obtained prize at the competition of All India level.

(C) Candidates who have represented the College at the Inter Collegiate level and those who have participated at Inter School level.

(a) Whenever there are more number of candidates with a similar merit than the actual number of seats available under the categories specified in item (A), (B), and (C) above, admission shall be regulated by the marks obtained in the qualifying examination.

(b) If suitable candidate is not available for any seat in the above categories, the same shall be filled up from general pool on the basis of merit.

### **8.5 Reservation of seats for Children of Ex-Servicemen and Children of Armed Personnel (CAP):**

2% of the seats are reserved for children of Ex-Servicemen and Children of Armed personnel as per existing Government orders and shall be in the following order of preference:-

(a) Children of Armed Forces Personnel killed in action.

- (b) Children of Armed Personnel disabled in action and invalidated from service on Medical grounds.
- (c) Children of Armed Forces Personnel who are in receipt of Gallantry Awards, the order of merit for consideration of the Gallantry Awards being as given below:

i.	ParamVir Chakra	vi.	UttamYoudhSeva Medal
ii.	Asoka Chakra	vii.	Vir Chakra
iii.	SarvothamYodh Seva Medal	viii.	Shourya Chakra
iv.	Mahavir Chakra	x.	YudhaSeva Medal
v.	Kirti Chakra	x.	Seva/NauSena/VayuSena Medal
		xi	Mention of Dispatches

- (d) Children of other Ex-Servicemen.
- (e) If suitable candidate is not available for any seat in the above categories, the same shall be filled up from general pool on the basis of merit.

### 8.6 Reservation of Seats for Physically Challenged:

- (a) According to the G.O.Ms.No.339, Education (EC.2) Department, dated:15.12.1999, (Visually Challenged/Impaired, Hearing Impaired, Orthopedically Challenged) 3% of the total number of seats in the 1<sup>st</sup> year of Degree Courses shall be reserved for the Physically Challenged persons in the following order:-

There shall be horizontal reservation in each category (OC, BC, SC and ST) in each Course of an institution, for the following categories, to the extent indicated against them:-

(i) Visually Challenged/Impaired	-	1%
(ii) Hearing Impaired	-	1%
(iii)Orthopedically Challenged	-	1%

- (b) The classifications with regard to the above priorities shall be as follows:-

- (i) Visually Challenged/Impaired: A person can be said to be Visually Challenged if the vision is from 6/18 up to 6/60 and anything less than 6/60 shall be considered as an extreme handicap. The above criteria shall also be made applicable to persons with vision in both the eyes, but coming within the range of defects indicated above.

- (ii) **Orthopedically Challenged:**

#### Defects of upper limbs:

- (a) Quadriplegic (loss of use of 4 limbs shall be considered as the top-most priority in this category).
- (b) Loss of both the limbs – preference shall be given to loss of upper limbs from the above downwards.

#### Defect of lower limbs:

The criteria applicable to upper limbs shall also be applied to lower limbs with preference to be given for the loss of limbs from the above downwards.

- (iii) **Hearing Impaired:** The Deaf are those in whom the sense of hearing is non-functional for ordinary purpose of life. They do not hear and understand at all even with amplified speech. The cases included in this category will be those having less / more than 90 decibels in the better ear (profound impairment) or total loss of hearing in both cases. A person is deaf if he

cannot hear for all practical purposes being deaf in both the ears. Persons using hearing aids are to be considered as deaf.

- (c) The loss of one eye or one upper limb or one lower limb shall be given a very low priority.
- (d) In case suitable candidates are not available for any seat, such seat shall be filled from general pool on the basis of merit.

#### **8.7 Reservation of Seats for Women Candidates:**

(a) Wherever applicable, a minimum of 33 1/3% of the available seats in each Course will be allotted to women candidates from each category, i.e., OC/SC/ST/BC/PH/CAP/Sports/Extra Curricular Activities.

(b) This rule is not applicable if women candidates selected on merit in each category exceed 33.33% or more of the seats therein.

(c) In the absence of suitable women candidates in the respective categories, these shall be filled with men candidates of the same category as per G.O.Ms.No.74, Higher Education (EC.2) Department, dated:28.07.2011.

#### **9. Change of Medium:**

The candidates shall not be permitted to change the medium after the final allotment of the seat is made.

#### **10. Funds for the conduct of admissions:**

10.1. Adequate funds shall be generated to meet the admission expenditure by levying reasonable charges from the candidates appearing for the Undergraduate admissions as decided by the Admission Committee constituted by AP.

10.2 The amounts that are collected from the candidates towards processing fee for counseling of students shall be directly credited into the account of the Secretary, Andhra Pradesh State Council of Higher Education.

10.3 The Convener shall draw advances from Andhra Pradesh State Council of Higher Education to incur necessary expenditure for items / services connected with the admissions and submit for audit to the Local Fund Audit and report thereof be submitted to the Andhra Pradesh State Council of Higher Education.

#### **11. Fee for Undergraduate Courses:**

Fee for Undergraduate Courses in Arts, Commerce, Science, Social Science, Social Work, Management and Computer Applications etc. including Honours, of all the faculties, shall be according to the prescribed fee by the Government on the recommendation of AP Higher Education Regulatory and Monitoring Commission (APHERMC), payable per student, per annum, for each Course, in each College.

#### **12. Penalty for the violation of these Rules:**

In case of the violation of these Rules by any institution, thereby resulting in making irregular admissions or for such other actions / incidents that damage the reputation of the Government / APSCH/ University, the matter will be viewed seriously and such institutions shall be liable for penalty and cancellation of affiliation by the University concerned.

#### **13. Implementation Process of Online Admission Module for Degree Colleges (OAMDC) :**

13.1 The Andhra Pradesh State Council of Higher Education is authorized to implement online admission process for admissions into under graduate courses ie BA, B.Com., B.SC., etc. offered by the Degree Colleges in the State from the academic year 2020-21. The Project Monitoring Unit has the authority to identify the firm to implement the online admissions process.

**13.2 Project Monitoring Unit (PMU):** The PMU shall be the highest body empowered to take all the policy decisions for the admissions into Undergraduate Courses through OAMDC. The composition of PMU shall be as follows:-

- (a) Special Chief Secretary to Government, Higher Education Dept.,
- (b) Chairman, A.P State Council of Higher Education
- (c) Commissioner Collegiate Education (CCE)
- (d) Vice Chancellors of all the ten Universities

**13.3 The Online Admission Committee (OAC) :** The Online Admission Committee shall consist of the following Members to conduct the online admission process.

1. Convener of Admissions nominated by APSCHE
  2. Co-Convener of Admissions nominated by CCE, AP
  3. Nodal officer nominated by APSCHE.
  4. Nodal officer nominated by CCE, AP
- (a) The OAC shall decide the date of notification, immediately after the publication of Intermediate results.
  - (b) The OAC shall decide the dates of registrations, dates for the publication of lists, dates for confirming the seats in all the phases. He will also declare the schedule for admissions.
  - (c) The Convener shall coordinate and supervise OAMDC activities right from 'notification' to the preparation of the final 'Admission Registers' and sending them to the Universities concerned and work in coordination with the co-convener.
  - (d) OAC shall deal with all the academic matters related to OAMDC. It shall initiate OAMDC process by directing all the State Universities to enter the data pertaining to the number of affiliated Colleges with location details, Courses offered, Sanctioned strength of all the Courses, Fee details etc., on OAMDC portal.
  - (e) Andhra Pradesh State Council of Higher Education shall prepare seat matrix for OAMDC.
  - (f) The Convener, Admissions shall issue provisional allotment of seat in a particular course / Institution in the order of merit.
  - (g) Once a candidate secures admission to a particular College / Institution based on his / her option, no more claims for admission into other Colleges, to any other kind of seat or any other course, be entertained during that phase of admissions.
  - (h) The Convener shall handover the vacant seats, if any to the Institutions concerned after completing the counseling process.
  - (i) The Private Unaided Degree Colleges and Private Unaided Autonomous Degree Colleges shall obtain ratification from APSCHE for admissions into left over seats (spot admissions) conducted by the Institution, on or before the last date of the admission into 1<sup>st</sup> year courses of the University concerned.
  - (j) Government Degree College, Government Degree Autonomous Colleges, Private Aided Degree Colleges and Private Aided Autonomous Colleges shall obtain ratification from the CCE for admissions into left over seats (spot admissions) conducted by the Institution, on or before the last date of the admission into 1<sup>st</sup> year courses of the University concerned.
  - (k) The candidates admitted in the spot admissions are not entitled to Fee Reimbursement Scheme.
  - (l) The Convener of Admissions shall prepare the final list of candidates, admitted course-wise and Institution-wise and send the same to the concerned Universities, Institutions and APSCHE.



- (m) All the candidates admitted into a particular course / Institution shall produce the specified original documents along with allotment order to the allotted Institution / College duly paying the required course fee, if such candidates are not covered under Fee Reimbursement Scheme, for admission into that College / Institution.

**13.4 Coordination Committee:-** There shall be a coordination Committee at State level and District level consisting of the following Members to coordinate the online admission process and to address the grievance of the Colleges / Institutions and the Students during the online admission process.

**13.4.1 State level Coordination Committee**

- (i) Vice-Chairman-I, APSCHE
- (ii) Nominee of the Commissioner for Collegiate Education.
- (iii) Registrars of the ten Universities.
- (iv) Co-Convener of Online Admission Committee
- (v) OAMDC Office Help Desk Coordinator nominated by APSCHE
- (vi) Nominee of APCFSS

**13.4.2 District Level Coordination Committee (DLCC):** DLCCs shall be established in the identified Government Degree College (ID Colleges) in each District. The responsibility of all the District Level Coordination Committees shall be to redress all kinds of grievances of the students (grievances related to their admission procedure on OAMDC) and Colleges in coordination with their respective Universities/ ULHLCs. The composition of DLCC shall be as follows:-

- a) Regional Joint Director of Collegiate Education of the region concerned
- b) ID Govt. Degree College Principal where DLCC is located.
- c) Dean, CDC / University Coordinator of the respective University
- d) One Principal of Private Aided Degree College nominated by the CCE.
- e) One Principal of Private Unaided Degree Colleges, nominated by the University concerned.

**14. Help Line Centers**

**14.1 University Level Help Line Centers:** In all the University Campuses there shall be a University Level Help Line Centre (ULHLC). These ULHLCs provide assistance to the students in registering on OAMDC, making web options, issues related to allotment of seats etc. The ULHLCs shall take the responsibility of resolving all the problems faced by the Colleges and students under their jurisdiction. Government Degree Colleges shall also be help line centers along with Universities. The composition of ULHLCs shall be as follows:-

- (a) Coordinator as nominated by the Registrar of the University
- (b) Technical Assistant(s) as nominated by the Registrar of the University
- (c) Other supporting staff as nominated by the Registrar of the University

**14.2 College Level Help Line Centre:** College Level Help Line Centers (CLHLC) shall be established in Government Degree Colleges and/or Private Aided Degree Colleges. They shall work under the direction of the OAC and/or Regional Joint Director of Collegiate Education of the region concerned. These CLHLCs shall provide assistance to the students in registering on OAMDC, making web options, issues related to allotment of seats etc. The Principal of the College shall take the responsibility for students' admissions and may nominate one or two faculty members to share the responsibility of these admissions. The composition of CLHLCs shall be as follows:-

- a) Principal of the College concerned where HLC is located
- b) Coordinator, as nominated by the Principal of the College
- c) Technical Assistant(s) as nominated by the Principal of the College
- d) Other supporting staff as nominated by the Principal of the College

## **15. Implementation process:**

15.1 The APSCHE may entrust online admission process to APCFSS or any other firm with the approval of the Government.

15.2 The APSCHE may enter MoU on mutually agreed terms and conditions with APCFSS/firm concerned and University/CCE.

15.3 The recognition, approval and affiliation authorities should adopt these Rules with the approval of their respective statutory authorities concerned and display in their websites.

15.4 The APSCHE may issue further guidelines, wherever necessary, with the approval of the Project Monitoring Unit.

15.5 The disputes between the parties i.e., APCFSS/Firm concerned/University/CCE/APSCHE, if any, the decision of Project Monitoring Unit is binding on all the parties.

## **16. Power to remove difficulties**

The Project Monitoring Unit has the authority to interpret rules wherever necessary and/or required and to remove difficulties in implementation of the project.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA  
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To

The Vice-Chancellor, Andhra University, Visakhapatnam.  
The Vice-Chancellor, Sri Venkateswara University, Tirupati.  
The Vice-Chancellor, Acharya Nagarjuna University, Guntur.  
The Vice-Chancellor, Sri Krishnadevaraya University, Anantapur.  
The Vice-Chancellor, AdikaviNannya University, Rajahmundry.  
The Vice-Chancellor, Yogi Vemana University, Kadapa  
The Vice-Chancellor, Dr.B.R.Ambedkar University, Srikakulam  
The Vice-Chancellor, Krishna University, Machilipatnam.  
The Vice-Chancellor, Rayalaseema University, Kurnool.  
The Vice-Chancellor, VikramaSimhapuri University, Nellore.

Copy to:-

The Chairman, A.P State Council of Higher Education, Atamakuru (V)Mangalagiri, Guntur District.  
The Registrar, Andhra University, Visakhapatnam.  
The Registrar, Sri Venkateswara University, Tirupati  
The Registrar, Acharya Nagarjuna University, Guntur.  
The Registrar, Sri Krishnadevaraya University, Anantapur.  
The Registrar, AdikaviNannya University, Rajahmundry.  
The Registrar, Yogi Vemana University, Kadapa.  
The Registrar, Dr.B.R.Ambedkar University, Srikakulam.  
The Registrar, Krishna University, Machilipatnam.  
The Registrar, Rayalaseema University, Kurnool.  
The Registrar, VikramaSimhapuri University, Nellore  
The Commissioner of Intermediate Education, A.P, Guntur.  
The Commissioner of Collegiate Education, A.P, Vijayawada.  
The Commissioner of Technical Education, A.P, Vijayawada.  
The Commissioner of Intermediate Education, A.P, Guntur.  
The Secretary, A.P State Council of Higher Education,  
Atamakur (V), Managalagiri, Guntur District.  
The Secretary, A.P State Board of Technical Education & Training, Vijayawada.  
The Secretary, Board of Intermediate Education, A.P, Vijayawada.  
Law Department/Finance Department  
Sf/Sc

//FORWARDED :: BY ORDER//

SECTION OFFICER

## **Annexure-I**

(G.O.Ms.No.34 Higher Edn. (CE) Dept., dt.15-10-2020. )

Explanation: For purpose of region wise reservation of rules,

(a) Local Area means:

The part of the Andhra Pradesh comprising of

(i) Chittoor, Kadapa, Kurnool, Ananthapur and Nellore shall be considered as local area for purpose of admission into colleges in S V University, S.K. University, Yogi Vemana University, Rayalaseema University and Vikrama Simhapuri University;

(ii) Prakasam, Guntur, Krishna, East Godavari, West Godavari, Visakhapatnam, Vizianagaram and Srikakulam shall be considered as local area for the purpose of admission into Andhra University, Acharya Nagarjuna University, Krishna University, Adikavi Nannayya University, and Dr.B.R. Ambedkar University;

(iii) to any other educational institutions (other than a State-wide University or State-wide educational institution) which is subject to the control of the State Government and is situated in that part.

(b) The Local Candidate means:

(1) A candidate for admission shall be regarded as a local candidate in relation to a local area

(a) If he/she has studied in educational Institution or educational Institutions in such local area for a period of not less than four consecutive academic years ending with the academic year in which he/she appeared or as the case may be, first appeared in the relevant qualifying examination.

(or )

(b) Where, during the whole or any part of the four consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in any educational Institutions, if he/she has resided in that local area for a period of not less than four years immediately preceding the date of commencement of the relevant qualifying examination in which he/she appeared or, as the case may be, first appeared.

(2) A candidate for admission to the Course who is not regarded as local candidate under clause (A) in relation to any local area shall (A) If he has studied in educational Institutions in the State for a period of not less than seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination be regarded as a local candidate in relation to

(i) Such local area where he/she has studied for the maximum period out of said period of seven years, or

(a) Where the period of his/her study in two or more local areas are equal, such local area, where he/she has studied last in such equal period, or

(b) If, during the whole or any part of seven consecutive academic years ending with the academic year in which he/she appeared or, as the case may be, first appeared for the relevant qualifying examination, he/she has not studied in the educational Institutions in any local area, but has resided in the State during the whole of the said period of seven years, be regarded as a local candidate in relation to,- (i) Such local area

where he/she has resided for the maximum period out of the said period of seven years, or (ii) Where the periods of his/her residence in two or more local areas are equal, such local area where he/she has resided last in such equal periods.

(3) The following categories of candidates are eligible to apply for admission to the remaining 15% of un-reserved seats:

- (a) All the candidates eligible to be declared as local candidates
- (b) Candidates who have resided in the State for a total period of 10 years excluding periods of study outside the State or either of whose parents have resided in the State for a total period of ten years excluding period of employment outside the State.
- (c) Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local Bodies, Universities and other similar Quasi-Public Institutions, within the State.
- (d) Candidates who are spouses of those in the employment of the State or Central Government, Public Sector Corporations, Local Bodies, Universities and Educational Institutions recognized by the Government or University OR Other Competent Authority and similar Quasi Government Institutions within the State.
- (e) If a local candidate in respect of a local area is not available to fill any seat reserved or allocated in favour of a local candidate in respect of that local area, such seat shall be filled if it had not been reserved.

NOTE:

For details, see the A.P Educational Institutions (Regulation of Admissions) Order, 1974 as subsequently amended.

### Annexure-2

List of recognized State Boards to award Intermediate or +2 and recognized by Board of Intermediate Education, A.P

S.No	Board Name
1	Andhra Pradesh Open School Society
2	Assam Higher Secondary Education Council
3	Assam Sanskrit Board
4	Banasthali Vidyapith, Rajasthan
5	Bihar Board Of Open Schooling & Examination
6	Bihar Sanskrit Shiksha Board
7	Bihar School Examination Board
8	Bihar State Madrasa Education Board
9	Board Of Higher Secondary Examinations, Tamil Nadu
10	Board Of Intermediate Education, Andhra Pradesh

11	Board Of Intermediate Education, Telangana
12	Board Of School Education, Haryana
13	Board Of School Education, Uttarakhand
14	Board Of Secondary Education, Madhya Pradesh
15	Board Of Secondary Education, Rajasthan
16	Central Board Of Secondary Education
17	Chhatisgarh Board Of Secondary Education
18	Chhatisgarh Madrasa Board
19	Chhatisgarh Sanskrit Board, Raipur
20	Chhatisgarh State Open School
21	Council for the Indian School Certificate Examinations
22	Council Of Higher Secondary Education, Manipur
23	Council Of Higher Secondary Education, Odisha
24	Dayalbagh Educational Institute (Deemed University)
25	Goa Board Of Secondary And Higher Secondary Education
26	Govt. Of Karnataka Dept. Of Pre-University Education
27	Gujarat Secondary And Higher Secondary Education Board
28	Himachal Pradesh Board Of School Education
29	Jammu And Kashmir State Board Of School Education
30	Jharkhand Academic Council, Ranchi
31	Kerala Board Of Higher Secondary Education
32	Madhya Pradesh State Open School
33	Maharashtra State Board Of Secondary And Higher Secondary Education
34	Maharishi Patanjali Sanskrit Sansthan, Bhopal, Madhya Pradesh
35	Meghalaya Board Of School Education
36	Mizoram Board Of School Education
37	Nagaland Board Of School Education
38	National Institute Of Open Schooling
39	Punjab School Education Board
40	Rajasthan State Open School, Jaipur

41	Rashtriya Sanskrit Sansthan, New Delhi
42	Tripura Board Of Secondary Education
43	Uttar Pradesh Board Of High School &Intermediate Education
44	Uttar Pradesh Sec. Sanskrit Education Council
45	West Bengal Board Of Madrasah Education
46	West Bengal Council Of Higher Secondary Education
47	West Bengal Council Of Rabindra Open Schooling
48	International Baccalaureate
49	Bhutan Council For School Examinations &Assessment
50	Cambridge International Examinations, UK
51	Edexcel, London
52	Higher Secondary Education Board, Nepal
53	Inter Board Committee Of Chairmen(IBCC),Islamabad
54	Mauritius Examination Syndicate
55	The Aga Khan University Examination Board,Karachi
56	Telangana Open School Society
57	RGUKT, Basar (IIIT)
58	Pre Degree Course

SATISH CHANDRA  
SPECIAL CHIEF SECRETARY TO GOVERNMENT